

BENNETT ELEMENTARY PTSA 2.3.22

MOTION FORM

If you are making a motion at a PTSA General Meeting, please complete the following and provide it to the PTSA President. This helps us get your motion properly recorded and documented in the meeting minutes. Whenever possible, please complete and submit the form at least one week prior to the meeting. When verbalizing your motion, please use this exact wording. Thank you for your collaboration!

MOVED BY (name): _____ Date: _____

I move that:

For Secretary use: Motion # ___ Second by _____ Passed Failed Withdrawn

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